federal register

FRIDAY, FEBRUARY 13, 1976

PART VII:

POSTAL SERVICE

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PRIVACY ACT OF 1974

Systems of Records; Additional

POSTAL SERVICE

PRIVACY OF INFORMATION

Supplemental Notice of Additional System of Records

The purpose of this document is to list, as required by 5 U.S.C. 553a(e)(11), an additional system of records not previously mentioned in a published notice.

The Postal Service has identified a system of records in existence on September 27, 1975, which was omitted from the original Postal Service notice of systems of records published on August 28, 1975 (40 FR 39805), and from supplemental notices of systems of records published on October 8, 1975 (40 FR 47422), and on January 29, 1976 (41 FR 4504), due to administrative oversight. This system is designated:

USPS 080.030, Inspection Requirements—Vehicular Violations Record System

The Postal Service presents in this document an initial statement of the existence and character of this system.

Public comment is solicited regarding system USPS 080.030 and its uses. Any person may submit written comments on or before March 10, 1976, to the Records Officer, U.S. Postal Service, Washington, D.C. 20260. Final notice regarding this system will be given after the time for public comment has elasped.

The statement of existence and character follows.

Roger P. Craig
Deputy General Counsel

USPS 080.030

System name: Inspection Requirements—Vehicular Violations Record System, 080.030

System location: USPS National Headquarters (Procurement and Supply Department, Washington, DC 20260; Planning and New Development Department, Rockville, MD 20852). Inspection Service, Special Investigations Division, Washington, DC 20260 and Rockville, MD 20852, Division Headquarters at Washington, DC 20013; Denver, CO 80201; Seattle, WA 98111; Atlanta, GA 30302.

Categories of individuals covered by the system: Persons who have been issued courtesy violation notices or violation notices by Security Police Officers.

Authority for maintenance of the system: 40 U.S.C. 318, annually made applicable to the Postal Service by general provisions of the Treasury, Postal Service, and General Government Appropriations Act.

Routine uses of records maintained in the system, including categories of users and the purposes of such uses: Purpose—To provide USPS management with information necessary for appropriate administrative remedial action.

USE

1. To provide information to local, State, and Federal enforcement, prosecutive and judicial officials.
2. Disclosure may be made to a congressional office from the record of an individual in response to an inquiry from the congressional office made at the request of that individual.
3. Disclosure may be made from the record of an individual, where pertinent, in any legal proceeding to which the Postal Service is a party before a court or administrative body.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage: In original, typed, printed or handwritten form.

Retrievability: Records filed by name or violator in alphabetical order and by automobile license tage number.

Safeguards: Records maintained in limited access Security Force Control Centers manned 24 hours and in National Headquarters, in locked filing cabinets in Procurement and Supply Department and Planning and New Development Department under general scrutinizing of authorized personnel.

Retention and disposal: Records are maintained for two years and then destroyed. Some records may be retained longer when required for law enforcement investigations or court proceeding.

System manager(s) and address: Chief Postal Inspector, USPS Headquarters.

Notification procedure: Individuals wishing to know whether information about them is maintained in this system of records should furnish name and residence address as follows:

a. For National Headquarters: Inspector in Charge, Special Investigations Division, USPS, 474 L'Enfant Plaza West, SW Washington, DC 20260.

b. For the Field: Inspector in Charge, USPS, with appropriate field division title and address as listed above under "System Location."

Record access procedures: See "Notification" above.

Contesting record procedures: See "Notification" above.

Record source categories: Individual violators, Security Police Officers, personnel observation, State motor vehicle registration bureaus, USPS Personnel Department, supervisory personnel of tenant firms, USPS Parking Control Officer, prosecutive and judicial officials; motor vehicle operators' permits, vioator's personal identification cards, personnel locator listing and parking applications.

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